

Study Session Minutes
Selah City Council
November 12, 2019
4:00pm

Mayor Raymond opened the Study Session.

City Administrator Wayman explained that the purpose of the Study Session was to present to Council the research done for new and comprehensive insurance for the City. He said that they received three competent bids over the year, and that they had two Council Members in attendance for each presentation. He noted that Rob Roscoe from WCIA was in the audience to address any questions Council might have.

Jamie Morford, Central Washington Insurance, approached the podium and addressed Council. He explained the procedure that he as the broker did to shop for different insurance providers upon request by the City and brought Rob Roscoe up to answer questions.

Discussion included comparability to what Clear Risk offered, guarantee of renewability for joining WCIA and the lengthy membership process to apply, training options available to the City both in-house and reimbursements and their claims process.

Public Records Officer Wurtz approached the podium and addressed Council. She spoke about public records requests processing and responding quickly to them, as well as helping department with record retention and disposal, which reduces liability to the City.

The Study Session ended at 4:30pm.

City of Selah
Council Minutes
November 12, 2019

Regular Meeting
Selah Council Chambers
115 West Naches Avenue
Selah, WA 98942

A. Call to Order Mayor Raymond called the meeting to order at 4:30pm.

B. Roll Call

Members Present: Kevin Wickenhagen; Jacquie Matson; Jeremy Burke; John Tierney; Roger Bell; Diane Underwood

Members Absent: Russell Carlson

Staff Present: Rob Case, City Attorney; Dale Novobielski, Clerk/Treasurer; Jim Lange, Deputy Fire Chief; Rick Hayes, Police Chief; Joe Henne, Public Works Director; Ty Jones, Public Works Utility Supervisor; Jeff Peters, Community Development Supervisor; Monica Lake, Executive Assistant

C. Councilmember Absence – Motion to Excuse

Council Member Tierney moved, and Council Member Burke seconded, to excuse Councilmember Carlson. By voice vote, approval was unanimous.

D. Pledge of Allegiance

Council Member Tierney led the Pledge of Allegiance.

E. Invocation

Human Resources Manager Potter gave the prayer.

F. Agenda Changes **None**

G. Public Appearances/Introductions/Presentations

1. Robert Udell, Yakima County Sheriff – Introduction and Presentation

Police Chief Hayes introduced Yakima County Sheriff Robert Udell, saying that he wanted to introduce himself to Council and explain why the communications contract had an increase.

Sheriff Robert Udell approached the podium and addressed Council. He said that he's been Sheriff for ten months, and that one of the things that makes it great is the partnerships his department has with the different agencies in this county, and that they survive by helping each other. He remarked that one service they provide for six other agencies is communications, which they've been doing for decades at

a charge below their actual costs, as it helps them as well to have all those agencies in the same communications center. He commented that their actual expenses were twenty-two dollars and fifty-on cent per call, of which they only charged sixty to seventy-five percent to the six agencies contracted with them, referring Council to a handout that outlined the different costs paid by each. He went on to say that, while he isn't looking to recover all costs, he would like to correct the varying rate costs done by previous sheriffs to have everyone at the same rate, which includes a larger increase to Selah over the course of a three-year contract to get them on equal footing with other agencies who have been paying more per call. He noted that by the end of 2022 Selah's contract would have them at a rate of seventeen dollars and twenty-nine cents per call, and that while the increases were substantial it would happen over the course of three years rather than as a forty percent increase next year for service. He noted that their pricing was still lower than SunComm and that they're proud of the service they provide.

Mayor Raymond wondered if they would get charged for five calls if all five were about the same call.

Sheriff Udell replied that they would only be charged for one call.

Public Works Director Henne asked if they were talking about 911 or dispatch.

Sheriff Udell answered that he was talking about dispatch, adding that if one calls 911 that person moves the call to the appropriate dispatch center in the county. He said that they were headed for consolidation, and that once a call goes to dispatch and is assigned a case number that's where the charge was taken. He noted that the City of Yakima has a different fee structure of approximately two to three dollars more.

Council Member Tierney opined that a forty percent increase over three years was a bitter pill to swallow, and that while he recognized the need to have some equity in pricing he felt that consolidation was the key. He added that he had been pushing for that since 1998, and that it needs to be resolved as it's running costs up for everyone.

Sheriff Udell responded that he was a huge fan of consolidation himself, and that his vision was a true regional dispatch center in the valley, although there's some resistance to the idea.

City Administrator Wayman inquired where there was resistance.

Sheriff Udell answered that it was mainly the city of Yakima, adding that Yakima County is the biggest county on the west side of the country without a regional dispatch center.

Council Member Tierney remarked that it was unfortunate that it could have easily been funded in 2001, but in this day those dollars are hard to come by. He commented that the SunComm facility was large enough to handle a complete regional center, and that it would happen sooner or later.

Council Member Wickenhagen inquired if it would be organized somewhere in Yakima.

Sheriff Udell replied in the affirmative.

Community Development Supervisor Peters asked if there was any determination of where the original numbers came from, noting that most ordinances set up with a rate structure are based on population or call volume over time.

Sheriff Udell responded that they've done an analysis of all of it, adding that Fire District services can vary but for Law Enforcement it's consistent across all.

Police Chief Hayes remarked that there's also a six-dollar charge per traffic stop if they call SunComm dispatch.

Sheriff Udell noted that his department doesn't charge for traffic stops. He remarked that they also need a new radio system in this county, a true modern digital system, and they currently have a work group talking about what they're going to need, what it would cost, and whether there's money available to offset the cost.

Council Member Tierney commented that he should get State Patrol on there too.

Sheriff Udell replied that they've already agreed to be part of it.

City Administrator Wayman asked if they would be secure communications.

Sheriff Udell answered in the affirmative. He gave an example of the need for consolidation using the active shooter call in West Valley the week prior that ended up being bogus, citing communications issues as their number one problem during the event.

Council Member Tierney wondered about using the LEARN frequency.

Sheriff Udell responded that they can't communicate with dispatch when using it, and its line of sight as well, adding that he was at a training course during the exercise and getting texts from his staff about how the radio system sucks.

Council Member Tierney stated that he had his support.

Mayor Raymond inquired as to the timeline to get it done.

Sheriff Udell replied that it could literally happen in eight months, although the radio system itself would take three to five years to get. He added that it takes a lot of money, but when every agency can be on it, it starts driving the cost down. He commented that the County's lobbyist went around the table at a recent meeting discussing needs from legislature, and when he said that was what he wanted the lobbyist said he could do that.

H. Getting To Know Our Businesses **None**

I. Communications

1. Oral

Mayor Raymond opened the meeting.

Tiffany Hein, Executive Director of the Selah Downtown Association, approached the podium and addressed Council. She expressed her thanks to those who came to their awards ceremony last week, saying that they had fifty-six people show up and it was a fantastic evening. She remarked that all of the beautification grants for 2019 were now complete, with one last facade grant still out that should be completed mid to late November. She went on to say that they already have a couple projects begun for 2020, one of which is ordering twenty-one flowerpots to place in groups of three around Selah that will match those in front of the Civic Center. She noted that they were also getting ready for Shop Small on the Saturday following Thanksgiving, with numerous businesses and American Express ready to participate.

Council Member Bell moved to give Ms. Hein an additional minute of time.

Ms. Hein commented that December 6 would be their lighted parade, and she has been working with Recreation Manager Morales and the Lions Club on staging for the event.

Mayor Raymond remarked that the awards ceremony was the most fun she'd had at one of those events.

Seeing no one else rise to speak, Mayor Raymond closed the meeting.

2. Written

- a. October 2019 Code Enforcement Report
- b. October 2019 Permits Report

J. Proclamations/Announcements **None**

K. Consent Agenda

Council Member Tierney moved, and Council Member Bell seconded, to add Resolutions N – 5 and N – 6 to the Consent Agenda. By voice vote, approval was unanimous.

Executive Assistant Lake read the Consent Agenda.

All items listed with an asterisk (*) were considered as part of the Consent Agenda.

- * 1. Approval of Minutes: October 22, 2019 Council Meeting
- * 2. Approval of Claims and Payroll:

Payroll Checks Nos. 83155 – 83173	for a total of \$291,049.10
Claim Checks Nos. 73892 – 73912	for a total of \$ 285.69
Claim Checks Nos. 73891; 73913 – 74014	for a total of \$288,901.09

- * 3. Resolution N – 2: Resolution Authorizing City Staff to Apply for a Washington State Department of Ecology Shoreline Master Plan Periodic Review Grant, Consultant Selection, and Authorization for the Mayor to Sign the necessary Grant Materials and Consultant Contract to Complete the City’s Required Shoreline Master Program Review
- * 4. Resolution N – 3: Resolution Accepting the North First Street Resurfacing Project (FY2020 Overlay Project) TIB project number 3-E-182(004)-1 as Complete
- * 5. Resolution N – 5: Resolution Authorizing the Mayor to Sign an Operating Grant Agreement with the Washington State Department of Transportation for \$19,842.00 in Grant Funds for the City’s Dial-a-Ride Service
- * 6. Resolution N – 6: Resolution authorizing the Mayor to sign a Law Enforcement Assistance Agreement relating to Communications between the City of Selah and Yakima County for Calendar Years 2020 through 2022

Council Member Burke moved, and Council Member Wickenhagen seconded, approval of the amended Consent Agenda as read. By voice vote, approval was unanimous.

L. Public Hearings

- 1. Public Hearing to discuss the proposed 2020 budget for the City of Selah

Clerk/Treasurer Novobielski addressed L – 1. He said that Council held budget meetings with department heads the previous week to discuss their budget requests for next year, which resulted in a balanced budget for 2020. He reviewed the revenues and expenditures, including utility rate increases, noting the fifteen percent utility tax for the Marudo property debt was expected to sunset next November.

City Administrator Wayman remarked that they were really thrilled with council participation this year from staff’s point of view.

Mayor Raymond thought it was the best attendance they have had.

Council Member Burke commented that he appreciated the time to ask all those questions.

Clerk/Treasurer Novobielski observed that he’s been with the City twenty-two years now, and he had to admit there were some very good questions brought to department heads this year.

Council Member Wickenhagen agreed that it was a great way to learn some of the city operations, and that staff was great at answering questions.

Council Member Burke inquired if they would receive an amended copy with insurance changes.

City Administrator Wayman responded that they would get an update after the new insurance amounts, noting that every time they come up with a budget amendment or request that changes the bottom line.

Clerk/Treasurer Novobielski stated that they would be asked at the next council meeting to take action to adopt the 2020 budget, and prior to that he would provide new summary page and whatever other pages have changes, along with a summary highlight of changes from the original preliminary budget.

Council Member Burke commented that his request was to have a summary of those changes.

Mayor Raymond opened the Public Hearing. Seeing no one come forward, she then closed the Public Hearing.

M. General Business

1. New Business

Council Member Burke made a motion under new business to change the 4pm Council Meeting time to 5:30pm, with a second motion to table his first motion until the next meeting if seconded and approved to place for the next meeting.

Council Member Underwood seconded the motion.

Council Member Burke explained that his intent was to put the item under old business for the next Council Meeting, to allow Council Member Carlson to also be in attendance for the discussion.

City Administrator Wayman requested that he restate the motion.

Council Member Burke responded that his motion was to the change time for the first meeting of each month from 4pm to 5:30pm, and to table a vote on his motion to the next meeting to allow for the absent Council Member to have a voice in the discussion.

City Administrator Wayman asked who the motion was seconded by.

Council Member Underwood answered that she had seconded the motion.

Mayor Raymond stated the motion and second then put it to a voice vote.

Motion passed with five yes votes and one no vote.

Council Member Burke commented that he just didn't want to make the motion again.

2. Old Business **None**

N. Resolutions

1. Resolution Authorizing the Mayor to Sign an Interlocal Agreement with the Washington Cities Insurance Authority for Comprehensive Insurance Services

City Administrator Wayman addressed N – 1. He said that they went through a lot of this during the study session, although what wasn't mentioned was Mr. Morford's participation and taking the lead on this, expressing his thanks to Mr. Morford for his hard work. He remarked that this would impact the budget in the amount of approximately three hundred fifty thousand, which was thirty-five thousand better than Clear Risk was able to offer, and that in his opinion joining with a group of low risk public entities was a good opportunity to maintain excellent coverage and keep their rates low.

Council Member Bell asked if the three hundred twenty-eight thousand, one hundred twenty-five dollars was for a calendar year of January 1 through December 31.

Rob Roscoe, WCIA, approached the podium and addressed Council. He said that the first month would be prorated as it would begin December 1, which would be a separate one month charge aside from the annual amount.

Council Member Bell asked for confirmation that the one-twelfth charge would impact the current year's budget.

City Administrator Wayman replied that it would to a small degree.

Clerk/Treasurer Novobielski noted that in 2018 the City paid four hundred thirty-four thousand dollars, which was built into the 2019 budget, and there would be savings for 2019 in addition to next year.

Council Member Bell responded that was what he wanted to hear.

Council Member Bell moved, and Council Member Burke seconded, to Approve the Resolution Authorizing the Mayor to Sign an Interlocal Agreement with the Washington Cities Insurance Authority for Comprehensive Insurance Services. Roll was called: Council Member Wickenhagen – yes; Council Member Matson – yes; Council Member Burke – yes; Council Member Tierney – yes; Council Member Bell – yes; Council Member Underwood – yes. By voice vote, approval was unanimous.

- * 2. Resolution Authorizing City Staff to Apply for a Washington State Department of Ecology Shoreline Master Plan Periodic Review Grant, Consultant Selection, and Authorization for the Mayor to Sign the necessary Grant Materials and Consultant Contract to Complete the City's Required Shoreline Master Program Review
- * 3. Resolution Accepting the North First Street Resurfacing Project (FY2020 Overlay Project) TIB project number 3-E-182(004)-1 as Complete
4. Resolution Authorizing the Mayor to Sign a Contract between the City of Selah and HLA Engineering and Land Surveying, Inc. to Provide Municipal Engineering Services for 2020 to 2022

Public Works Director Henne addressed N – 4. He said that they put out a request for statement of qualifications for municipal engineering services for 2020-2022 several months ago, received statements from eight firms, and put together packages for eight individuals, two Council Members and six staff, to evaluate qualifications based on criteria and scoring of form. He went on to say that after putting the scores into a spreadsheet HLA came out on top, and he contacted some cities to check their references, determining that almost every city in the valley utilizes this firm and are quite happy with their services. He felt that their qualification statement was the best, covering all the different disciplines, and since he was presenting a contract and asking Council to approve a resolution authorizing the Mayor to enter into a contract with HLA for engineering services.

Council Member Wickenhagen remarked that he was one of the reviewers, and that one thing that HLA did that that stood above the others was to go out and help find grants and loans.

City Administrator Wayman commented that he was also on the committee, and one thing that struck me was the fact that many engineers that work for HLA live in or close to Selah, so they know the vagaries of their particular situation and it equips them in a way any out of town firm couldn't manage.

Public Works Director Henne stated that they contacted TIB to ask additional monies for about crack and seal along with the grind and overlay project and got the City awarded roughly ten thousand in additional monies for the project.

Council Member Burke noted that all but two firms were outside the area and wondered what the definition of outside the area happened to be.

Public Works Director Henne replied that they had firms from Wenatchee and Ellensburg apply, and that the range for within the area was forty miles.

City Administrator Wayman commented that the Ellensburg firm was actually a satellite office from a Seattle firm.

Public Works Director Henne remarked that another local one is one of four or five offices that all draw upon each other, and that the biggest thing with HLA is that if he makes a phone call they'll be out that day or the next, with no travel time or hotel fees.

Council Member Underwood asked if he had a have list of the firms that applied.

Public Works Director Henne responded that he didn't have it with him but could provide it.

Council Member Wickenhagen said that he brought the list.

Council Member Burke inquired if HLA was Public Works Director Henne's recommendation.

Public Works Director Henne answered in the affirmative.

City Administrator Wayman asked if it was a unanimous recommendation.

Public Works Director Henne replied that one panel member gave HLA place by one point.

Council Member Burke wondered if it had been the other council member.

Public Works Director Henne responded in the negative.

Community Development Director Peters commented that he was also a panel member, and that while there were others who came in close, he felt HLA knowing Selah was an advantage.

Council Member Matson moved to Approve the Resolution Authorizing the Mayor to Sign a Contract between the City of Selah and HLA Engineering and Land Surveying, Inc. to Provide Municipal Engineering Services for 2020 to 2022.

Council Member Bell remarked that he also reviewed them, and the one thing that concerned him was that many others would have had to hire other entities consistently because some services were way beyond their expertise level to provide.

Public Works Director Henne noted that one was primarily an architectural and building firm, another had no design at all.

Council Member Tierney expressed concern about the verbiage that stated for 2020 to 2022, saying that he believed it should read 2020 through 2022.

Public Works Director Henne responded that they had it reviewed.

City Attorney Case didn't think it problematic to change that word, as that it might provide more clarity.

City Administrator Wayman agreed that it could be done.

Council Member Tierney moved to amend the verbiage.

Council Member Burke moved, and Council Member Matson seconded, to approve the Resolution Authorizing the Mayor to Sign a Contract between the City of Selah and HLA Engineering and Land Surveying, Inc. to Provide Municipal Engineering Services for 2020 to 2022, with a verbiage change to the Resolution to say 2020 through 2022 instead of 2020 to 2022. Roll was called: Council Member Wickenhagen – yes; Council Member Matson – yes; Council Member Burke – yes; Council Member Tierney – yes; Council Member Bell – yes; Council Member Underwood – yes. By voice vote, approval was unanimous.

Council took a three-minute recess.

- * 5. Resolution Authorizing the Mayor to Sign an Operating Grant Agreement with the Washington State Department of Transportation for \$19,842.00 in Grant Funds for the City's Dial-a-Ride Service

- * 6. Resolution authorizing the Mayor to sign a Law Enforcement Assistance Agreement relating to Communications between the City of Selah and Yakima County for Calendar Years 2020 through 2022

O. Ordinances

- 1. Ordinance to Establish the Amount of Taxes to be Levied Upon Real & Personal Property in the City of Selah, Yakima County, Washington, and Fixing the Tax Levy for the Year 2020

Clerk/Treasurer Novobielski addressed O – 1. He said that this Ordinance would establish the property tax levy for 2020, including the voter approved levy lid lift of thirty-five cents for the Fire Department. He noted that the County Assessor provided him with assessed valuations and the new levy amount of two dollars and sixty-two cents, which includes an additional two hundred eighty-one thousand from the thirty-five-cent levy lid lift.

Council Member Burke pointed out that the levy that passed was up to thirty-five cents.

Clerk/Treasurer Novobielski replied that the ballot measure drafted by Bob Noe was for two dollars and twenty-six cents plus the additional thirty-five cents, not to exceed two dollars and sixty-two cents.

Council Member Bell questioned the amount being approved at thirty-five cents, saying that his understanding was that the County portion wasn't based on valuations.

Clerk/Treasurer Novobielski responded that it has to be based on valuation, that's how taxes work. He went on to say that he had numerous email interactions with Jake, the assistant to Assessor Dave Cook, and they've applied the thirty-five cents to the assessed property values.

Council Member Bell said that he was basing his remarks off of a conversation with the Fire Commissioners where they were saying it was a straight thirty-five cents, and that he didn't want a different tax level between the City and the District.

Deputy Fire Chief Lange replied that it is based on assessed valuation, and if a Fire Commissioner said otherwise they misstated.

Clerk/Treasurer Novobielski noted that Fire Chief Hanna was involved in making sure the joint agreement percentages were complied with.

Council Member Burke observed that, because assessed values went up slightly, the City would be bringing in a little more than expected, but the Fire District did same thing and both have decided to maintain the higher levy.

Deputy Fire Chief Lange responded that the levy was for thirty-five cents, and it was voted on by taxpayers to pay up to two dollars and sixty-two cents per thousand in the City.

Council Member Matson commented that assessed values can fluctuate either way.

Clerk/Treasurer Novobielski remarked that when it was presented the projected amount needed was thirty-five cents per thousand more, and that if valuations had been lower the amount collected would have also been lower.

Council Member Burke wondered whether they had used language saying 'up to thirty-five cents' rather than 'thirty-five cents'.

Clerk/Treasurer Novobielski answered that the ballot said to, not up to.

City Administrator Wayman inquired what difference it would have made if it had said up to.

Council Member Burke responded that he would have suggested setting a dollar amount to meet each year and adjusting accordingly on an annual basis.

Council Member Wickenhagen pointed out that in that case they would have asked for a specific amount rather than a rate.

Council Member Burke replied that he was just trying to clarify it for his own understanding.

Deputy Fire Chief Lange noted that they were directed that in the ballot description they had to give the voters the total number for the City; there was no option to say up to.

Council Member Wickenhagen moved, and Council Member Bell seconded, to approve the Ordinance to Establish the Amount of Taxes to be Levied Upon Real & Personal Property in the City of Selah, Yakima County, Washington, and Fixing the Tax Levy for the Year 2020. Roll was called: Council Member Wickenhagen – yes; Council Member Matson – yes; Council Member Burke – yes; Council Member Tierney – yes; Council Member Bell – yes; Council Member Underwood – yes. By voice vote, approval was unanimous.

P. Public Appearances **None**

Q. Reports/Announcements

1. Departments

Police Chief Hayes thanked Council for approving the contract for communications. He said that they were planning for the Citizens Academy, which would be on Mondays from 6 to 8pm from February 3 through April 20. He noted that they caught the armed robber from 7-11, and that he believes the man turned himself in.

Council Member Bell remarked that he went through the citizen's academy twice and highly recommend anyone on council take it, will really open eyes on what happens and why.

Deputy Fire Chief Lange thanked Council for their approval. He said that they currently have fourteen new recruit volunteers, and would be doing physical and background checks next week. He noted that Fire Chief Hana is part of the communications group Sheriff Udell was talking about.

Council Member Tierney asked for clarification on the discussion regarding ambulances.

Deputy Fire Chief Lange responded that he had many concerns he would love to talk about off the record, adding that one of their biggest problems is getting services to people in need when they are needed, another being the two companies competing for calls. He noted that the City of Yakima also has an agreement to have a certain number of ambulances in their city at all times.

Council Member Tierney asked if there was anything Council could do to enhance ambulance service to the City of Selah.

Deputy Fire Chief Lange answered in the negative, adding that there would be a committee meeting next Tuesday.

Council Member Burke wondered where the exclusive operating contract they had voted on was at.

Deputy Fire Chief Lange replied that the committee would be discussing it at next Tuesday's meeting, which Fire Chief Hanna is also a member of, and that he believes they are close to a review and to bid with it, which would greatly increase emergency services to have that in this area.

Council Member Tierney wondered if the meeting was open to the public.

Deputy Fire Chief Lange answered that he believes it's just Fire Chiefs and others who use the services putting the packet together, not a public meeting.

Community Development Supervisor Peters thanked Council for approval on the grant and gave a brief summary of items the Planning Department was working on, such as the Graf Development on Crusher Canyon and the John Campbell School project.

Council Member Tierney asked where the Crusher Canyon property was located.

Community Development Supervisor Peters responded that it's below the cliff by Enterprise. He added that he and City Attorney Cases were working on fee ordinance changes, and that Stone Church was working hard to get their facility open.

City Administrator Wayman remarked that they wouldn't issue a certificate of occupancy until the Stone Church folks have met all conditions, as they want to make sure everything is done properly with regard to inspections, and that he doesn't see the facility opening on Sunday.

Community Development Supervisor Peters commented that the eye clinic folks aren't ready either but anticipate moving into the facility in December and opening after the beginning of the year. He finished by saying that a lot of residential development was still happening, and that all the building inspectors have been out and about.

Public Works Director Henne remarked that they get weekly updates from the school district's contractor that don't seem to be met as far as road improvements go, such as the cement contractor slated to start on the sidewalk last Thursday but still in Walla Walla on another project.

Council Member Matson remarked that Third Street seemed narrower than would allow for cars parked along the side of the road.

Public Works Director Henne replied that he needed to work on an ordinance to prohibit parking along that road. He gave an update on the East Goodlander Road project, including an issue with regard to an easement from the school district for Pacific Power, noting that at some point in the future they'd have to shut down for the season but were working hard until then.

Mayor Raymond asked if the Larsons had finished their project.

Public Works Director Henne answered that he talked with them on Friday and they only had the fencing left to do.

Council Member Tierney wondered about the impact of the thirty-dollar license tab on TIB funding.

Public Works Director Henne responded that TIB has said they shouldn't be impacted for 2020, as they already have projects that were identified and approved by the legislature to award.

Council Member Bell wondered if the light poles on Goodlander by River Canyon Espresso were part of their remodel.

Public Works Director Henne replied that those are primary poles they put cross arms and mounting hardware on.

Clerk/Treasurer Novobielski gave a sales tax update, saying that they are currently forty-five thousand over budget, which would go into the General Fund.

Council Member Wickenhagen wondered about a payment for old litigation in the warrant register.

City Attorney Case replied that it was for the appeal on the Owens land use litigation.

Clerk/Treasurer Novobielski added that it was paid to City Attorney case for services beyond the normal contract.

Council Member Tierney asked if they had paid YVVCB for membership yet.

Clerk/Treasurer Novobielski answered in the affirmative, adding they requested that the City consider a two to three year contract.

Human Resources Manager Potter spoke briefly about the salary ordinance he would be bringing to the next meeting to cover the salaries of employees for transparency, adding that there would be a narrative explanation of what those salaries broken into percentages are.

City Attorney Case said that he was moving forward on drafting and working with department heads. He added that the responsive brief on Owens was due December 2, and he was working on getting up to speed on the record.

2. Council Members

Council Member Wickenhagen thanked his fellow council members for excusing him from the last meeting, saying that he was at a four-day conference that had an excellent presentation on the cyber-attack on City of Sammamish, and the difficulties in recovering from such an attack. He spoke highly about the budget meetings from the previous week, which had a lot of good information including staff telling us how things work and the reason why things work as they do. He commended staff for their work on the budget and presentations. He said that he attended the SDA award ceremony and enjoyed it very much.

Council Member Matson remarked that she also learned a lot from attending the Citizens Academy, and that the SDA event was a great event. She said that the Volunteer Park committee had a small meeting and made some progress, expressing appreciation for Recreation Manager Morales' time and effort with that. She felt that the answers to questions asked at the budget meetings were very informative.

Council Member Burke mirrored previous comment regarding the budget meetings. He thanked everyone who helped on that, saying that City staff took seriously what they were asking with each line item. He encouraged the others to go walk the tennis courts, as that was mentioned in the meetings.

City Administrator Wayman noted that the school district athletic director was receptive to taking on half of the expense on that.

Council Member Burke recommended that they put out a contract of bids for a contract grant writer to look for grants and apply for them for the City to relieve that burden on departments, as he sees that as a place for improvement. He appreciated the Mayor entertaining his procedural mess, as he didn't wish to vote without Council Member Carlson giving his opinion.

Council Member Tierney remarked that the City needs to select someone from the community, who's a strong supporter of the City of Selah, to be a voting member on the YVVCB board, which cannot be filled by a member of council.

Council Member Bell said that he attended an AWC webinar on building teams and managing conflict for councils, which indicated that conflict isn't all bad, and sometimes is what strengthens them as a group. He commented that SPRSA was moving forward with establishing things as far as insulation and winterization, and that the final inspection would be Thursday of this week.

Council Member Underwood said that they talked about the kindergarten being five weeks behind at the last School District board meeting. She urged her fellow council members to attend the parliamentary procedures training they were emailed about.

3. City Administrator

City Administrator Wayman had no report.

4. Boards

a. Planning Commission Minutes from August 6, 2019

5. Mayor

Mayor Raymond wondered who replaced Norma Smith on the SPRSA Board.


Council Member Bell said he hadn't heard she was leaving, but here was a meeting next Monday night.

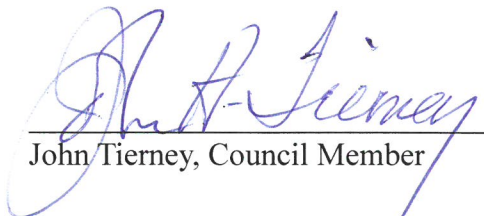
P. Executive Session **None**

Q. Adjournment

Council Member Wickenhagen moved, and Council Member Matson seconded, that the meeting be adjourned. Motion passed with five yes votes and one no vote.

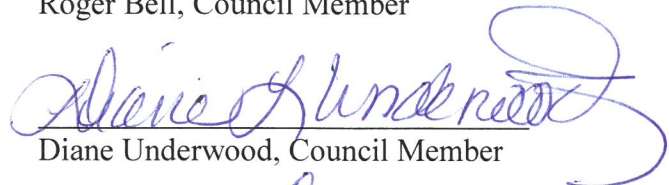
The meeting adjourned at 6:04pm.

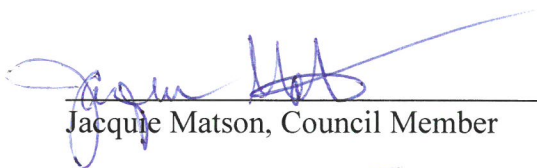

Sherry Raymond, Mayor

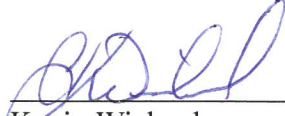

John Tierney, Council Member

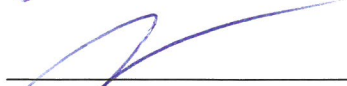
EXCUSED
Russell Carlson, Council Member

Roger Bell, Council Member

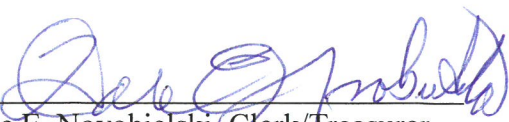

Diane Underwood, Council Member


Jacquie Matson, Council Member


Kevin Wickenhagen, Council Member


Jeremy Burke, Council Member

ATTEST:


Dale E. Novobielski, Clerk/Treasurer